About the Registration Form

When can I Register?

Dates this year

Tuesday, February 20, noon ET until Tuesday, March 5, noon ET	Member Registration For discounted workshops	
Wednesday, March 6, noon ET	General Public Registration (including	
	members - no discount offered)	
Friday June 14, noon ET	Online Registration will close	

Entry Passes for all ages will be on Sale in lobby in front of the Exhibit Hall Starting Thursday morning at 9am Mountain Time.

Ticket Sales at the Conference?

Some Workshop, Daytime Lectures, Evening Lectures and NJS Tours tickets will be on sale at the Registration Desk (on the Assembly Level) beginning at 8am Mountain Time on Thursday through Saturday at noon.

Who is considered a "member" for the purposes of Member Workshop Discounts?

Early workshop registration at a discounted rate is included in the following types of memberships:

- Individual
- Professional
- the Shop Membership (only one person per membership).

Additional Shop Membership participants and Guild Memberships must wait until March 6th opening at noon ET when the form opens to the General Public.

--The Discount Period is - FEBRUARY 20, 2024 NOON ET until March 5, 2024 noon ET only -

The discounted prices are shown on the form during the "Members Only" Early Bird Discount time. The discount is 10% off the regular prices of every workshop.

Membership number needed?

No, although you must indicate that you are a Member or non-member on the form in order to submit the form. During the discounted period all registrations are checked against the current Membership List, non-members will be contacted and likely have to wait until March 6 at noon ET. During this time (Feb. 20 to March 5 at noon) prices shown on the Registration Form are discounted.

I want to purchase a Commemorative Event Pin – where do I purchase it and how do I pick it up at the show?

You can purchase your pin on the registration form (Price \$10 plus 5% tax). Quantities are limited and it is not guaranteed that they will be for sale at the event in Edmonton. Pins ordered on the registration form may be picked up at the Registration Desk in the Convention Centre. See the "Week at a Glance Schedule" for the Registration Desk Hours of Operation.

Convention Entry Passes will be Wrist Bands this year! This year – all Convention Entry Passes (Complimentary and purchased separately) will be wrist bands. Any purchased online will be picked up in the Lobby in front of the Exhibition Hall at the "Will Call" Window (located on the Assembly Level – 1 floor down and they must be picked up prior to attending any part of the Convention with the exception of entry to the Workshops, Complimentary Entry Wrist Bands will be distributed in each workshop, no entry wristband is needed to access your workshop.

Further details about Entry Passes can be found on the Information Sheet titled "Conference Entry Passes"

Single Day Entry Pass	\$25.00 + tax	On-line in advance
Single Day Entry Pass	\$30.00 including tax	At the Door
Three Day Entry Pass	\$65.00 + tax	On-line in advance
Three Day Entry Pass	N/A	At the Door
Groups of 30 + Single Day Entry	\$21.00 + tax	Contact the Registrar
Pass		
Ages 13 to 19 Single Day Entry	\$20.00 including tax	At the Door only
Pass		
Ages 5-12 Single Day Entry	\$5.00 including tax	At the Door only
Pass		
Ages 4 and under	Free	At the Door only

Entry Pass Pricing

Discounted price is available for Groups of 30 or more. More details can be found on the Information Sheet titled "About the Show". Contact the Registrar to register your group at: <u>email to: quiltcanadaregistrar@canadianquilter.com (Janet Kasper, Quilt Canada Registrar 2024)</u>

Workshops and Lectures Section

The Class Limits counters on the form are accurate. During the Member Discount period, all prices shown on the form are the discounted price.

Workshops and their Complimentary Entry to the Conference

These complimentary Conference Entry Wristbands (for the day of the workshop only) will be included with the purchase of a workshop (either half day or full day All Complimentary wrist bands for workshop attendees will be distributed in your workshop classrooms. Should you need your wrist band prior to the workshop (eg. afternoon workshop) please go to the main desk in the workshop area (Meeting Level) to sign for your wrist band early.

Schedule Conflicts

Please be aware of conflicts in your schedule – conflicts are your responsibility and although these can be adjusted - free within 48 hours of registering - there will be a "Change Charge" if you notify us after the 48 hours has passed.

Supply Lists

Supply Lists can be found within the Writeups description of the workshops under the word "Supplies" in each writeup, on our website. Click the word "SUPPLIES".

Wait Lists for Workshops?

Wait Lists will open as each workshop fills. If the workshop that you want is FULL, it is VERY IMPORTANT that you contact the Registrar, Janet Kasper

(<u>quiltcanadaregistrar@canadianquilter.com</u>) and put your name on a Wait List for it. Persons from Wait Lists will be admitted before any others are considered should space become available.

At times, it could be possible to move you from your second-choice workshop to that which is your first choice, if your name is on the Wait List. There will be no change fee to do this.

If you are on a wait list, feel free to register for a second choice workshop. There are no wait Lists for Daytime Lectures.

To get on a wait list contact the Registrar.

Janet Kasper, Registrar – Quilt Canada 2024, guiltcanadaregistrar@canadianguilter.com or 1-877-672-8777, ext. 2 (Ontario)

Lectures

Choose the lectures that you want to take. Should you wish to take both in any half day, you will have a choice in each Lecture Section on the form to take one or both Lectures in that half of the day.

Evening Lectures

We have two great keynote speakers this year – Paula Rafferty (Thursday) and Priscilla Bianchi (Friday). Listening to these great speakers is a really good way to wind down after a long day. The cost of these inspiring lectures is \$50.00 and they begin at 7:30pm on both Thursday and Friday evenings.

NJS Tours (National Juried Show)

Each Tour is \$25.00 – it is a great way to learn new trends and techniques. You can purchase NJS Tours until June 14 at noon ET on the form or in person at the

Registration Desk while at the show. (These will only be sold at the show IF there is space left by showtime). A Conference Entry Wrist Band is needed to attend the tour and unless you already have one you will need to purchase this as well.

A tour lasts approx. 45 minutes and it will be led by Board Members or Qualified Quilt Judges. Each Leader will have a different Tour content and this content is not posted in advance.

Although you can definitely tour the NJS on your own, this tour will give you a leg up in information – including such things as meeting some of the designers and special tips on what is being looked for in entries to the NJS.

The 12:30pm tour is often on the lunch hour of the workshops – but it is best to check this out with your workshop teacher.

The NJS display is always open when the Show Hall is open – you can also wander the NJS by yourself.

Once you have your cart full

Click on "View Event Cart" or "Proceed to Registration". This will take you to a summary page and an area to enter your name, email address and telephone number. Click on "Proceed to Payment Options". This will again allow you to check your summary and choose your type of payment – Visa, Mastercard or paypal. The payment screen will ask for your address as well as process your payment.

The Credit Card information asks that you check a box confirming that you are of age. It mentions Pay Pal, but this does not mean that you are paying by PayPal, it means that our cash handling system is one that operates through Pay Pal. If this box is not checked your order will not go through

Payment Screen

Payment can be made by Visa, Master Card or Pay Pal. ("Debit/Credit" Cards at times are now working in our system). Once submitted you will receive an email with your Confirmation Email and Receipt. If the email does not arrive within 15 minutes please let the Registrar know.

Errors in Processing Payment

Trouble Shooting

The system does not seem to be accepting my payment. What types of payment can I use?

Our system accepts Visa, Mastercard and Pay Pal only. Our new system does seem to be accepting a Debit/Credit Card. If you need another form of payment - please contact the Registrar for instructions.

Janet Kasper, Registrar Quilt Canada 2024 <u>quiltcanadaregistrar@canadianquilter.com</u> or 1-877-672-8777 ext. 2 (Ontario)

Cancellation/Change Policies?

To be considered for these policies you must contact the Registrar as quickly as possible:

Janet Kasper, Registrar 2024 email: <u>quiltcanadaregistrar@canadianquilter.com</u> or Phone: 1-877-672-8777 ext. 2 (Ontario)

CANCELLATIONS, CHANGES, AND REFUNDS POLICY

Registration Cancellation Policy

- Cancellation up to April 19, 2024- 50% Refund
- Cancellation April 19 to May 20, 2024- 25% Refund
- Cancellation after May 20, 2024 No Refund

No refunds on Entry Passes and Commemorative Pins

Registration Changes (Additions are free)

You will be assessed a \$20.00 plus tax processing fee for each cancellation or change you make after you've registered. This fee <u>does not</u> apply to additions to your order.

Adding to your previous order?

We have a new system this year. To add to your order please go back into the form and make a fresh order including only what you would like to add.