

## About the Registration Form

### ***When can I Register?***

#### Dates this year

Tuesday, February 14, noon ET until Tuesday, February 28, 5pm ET	Discounted Workshop Member Registration
Wednesday, March 1, noon ET until Saturday, June 3, noon ET	General Public Registration (including members without discount)
Saturday, June 3, noon ET	Workshop Registration will close
Monday, June 5, Time TBA	Closing of Advanced sales of Entry Passes, NJS Tours and Lectures

### ***Who is considered a “member” for the purposes of Member Workshop Discounts?***

Early workshop registration at a discounted rate is included in the following memberships:

- Individual,
- Professional
- the Shop Membership (only one person per membership).

Additional Shop Memberships participants and Guild Memberships must wait until the March 1<sup>st</sup> opening at noon ET.

--The Discount Period is – FEBRUARY 14, 2023 NOON ET until FEBRUARY 28, 2023 – 5PM ET only --

### ***Membership number needed?***

No, although you must indicate Member or non-member on the form in order to submit the form and, during the discounted period all registrations are checked against the current Membership List. During this time prices shown on the Registration Form are discounted.

### ***I want to purchase a Commemorative Event Pin – where do I purchase it and how do I pick it up at the show?***

You can purchase your pin on the registration form – price \$8.00 each plus tax. Quantities are limited and it is not guaranteed that they will be for sale at the event in Halifax. Pins ordered on the registration form may be picked up at the Registration Desk (or with your wrist bands) signage in the Lobby of the Halifax Convention Centre. See the “Week at a Glance Schedule” for the Registration Desk Hours of Operation.

**When is the Registration desk open for pick up of wrist band and Commemorative Pins?**

**REGISTRATION DESK HOURS (Atlantic Time)**

<b>WEDNESDAY</b> – 10:30 to 7pm	<b>FRIDAY</b> – 7:45am to 4pm And 6pm to 7:30pm
<b>THURSDAY</b> – 7:45 am to 4:30 pm And 6pm to 7:30pm	<b>SATURDAY</b> – 8am to noon

**Convention Entry Passes will be Wrist Bands this year!**

This year – all Convention Entry Passes (Complimentary and purchased separately) will be wrist bands. These will be picked up at the Registration Desk (signage in the Argyle St. Lobby) prior to attending any part of the Convention.

Further details about Entry Passes can be found at: [Click here](#)

**Entry Pass Pricing**

Single Day Entry Pass	\$25.00 + tax	On-line in advance
Single Day Entry Pass	\$30.00 including tax	At the Door
Three Day Entry Pass	\$65.00 + tax	On-line in advance
Three Day Entry Pass	N/A	At the Door
Groups of 30 + Single Day Entry Pass	\$21.00 + tax	Contact the Registrar
Ages 13 to 19 Single Day Entry Pass	\$20.00 including tax	At the Door only
Ages 5-12 Single Day Entry Pass	\$5.00 including tax	At the Door only
Ages 4 and under	Free	At the Door only

[Discount available for Groups of 30 or more. Contact the Registrar, Janet Kasper. email to :quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com)

***I want to attend the Quilt Canada Opening and Awards Ceremony. Is there a cost and how do I get a ticket?***

We ask that you indicate that you plan to attend on the Registration Form so we can have some idea of how many chairs are needed. Thank you. It is being held at 7pm on Wednesday June 7 in the Lecture Hall and it is free.

**All Access Daytime Lecture Pass**

This is a pass that will give you a wrist band that will admit you into **every** Daytime Lecture being offered at the Convention Centre (does not include Museum programs). There is no need to choose your preferred lectures as this essentially does it for you

and it is all 10 lectures. This single price of \$125 + tax saves you \$25.00 overall. In addition to this Pass you will need to purchase an Entry Pass for each day of the Conference to gain access to the Lecture Hall.

### ***Workshops and Lectures Section***

The Class Limits Counters are accurate. During the Member Discount period, all prices shown on the form are the discounted price.

#### Workshops and their Complimentary Entry to the Conference

These complimentary Conference Entry Passes (for the day of the workshop only) will be included with the purchase of a workshop (either half day or full day). These can only be used by the person registered in the workshop and only on the day of the workshop. Two half day workshops will only provide 1 Conference Entry Pass. Complimentary Conference Entry wrist bands can be picked up in the Registration Desk. You will need this wrist band to access the classroom area. All wrist bands that have been pre-ordered will be distributed in one visit.

#### Schedule Conflicts

Please be aware of conflicts in your schedule – conflicts are your responsibility and although these can be adjusted - free within 48 hours of registering - there will be a “Change Charge” if after the 48 hours.

As you work through this section of the form, workshop sections that are conflicts will close as you progress. This is not the case with other areas of the form.

If you need to change something while filling the form out. Please re-open the drop-down menu and move the curser to the blank area at the top in order to remove an item. Supply Lists can be found with the writeup description of the workshop under the Supply List Button in each writeup.

### ***Wait Lists for Workshops?***

Wait Lists will not open until the workshop is full. If the workshop that you want is FULL, it is VERY IMPORTANT that you contact the Registrar, Janet Kasper ([quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com)) and put your name on a Wait List for it. Persons from Wait Lists will be admitted before any others are considered should space become available.

At times, it could be possible to move you from your second-choice workshop to that which is your first choice, if your name is on the Wait List.

To get on a wait list contact the

Janet Kasper, Registrar – Quilt Canada 2023,

[quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com) or 1-877-672-8777, ext. 2 (Ontario)

### ***Lectures***

All Daytime Lectures will require a Conference Entry Pass to gain access to the Lecture Hall. This is not included in the price of the lecture.

You will have a choice in each Lecture Section on the form to take one or both Lectures in that half of the day.

See above for All Access Daytime Lecture Pass details.

## ***Evening Lectures***

We have two great keynote speakers this year - Carolyn Friedlander and Gloria Loughman. Listening to these great speakers is a really good way to wind down after a long day. The cost of these inspiring lectures is \$40.00 and they begin at 7:30pm on both Thursday and Friday evenings. There is an option to sign up for one or both Evening Lectures. There is a \$10 discount if you sign up for both. Two for \$70.00 + tax.

## ***NJS Tours (National Juried Show)***

Each Tour is \$25.00 – it is a great way to learn new trends and techniques. You can purchase them on the form as well as in person at the Registration Desk at the show. (ONLY IF there is space left by showtime). A Conference Entry is needed to attend the tour and unless you already have one you will need to purchase this as well.

A tour lasts approx. 45 minutes and it will be led by Board Members or Qualified Quilt Judges. Each Leader will have a different Tour and this is not posted in advance.

Although you can definitely tour the NJS on your own, this tour will give you a leg up in information – including such things as meeting some of the designers, special tips on what is being looked for in entries to the NJS.

The 12:30pm tour is often on the lunch hour of the workshops – but it is best to check this out with your teacher.

The NJS display is always open when the Show Hall is open – you can also wander the NJS by yourself.

## ***Press Submit***

Once you complete the contact information, please take one last look at the form. Be sure that you have indicated whether you are a member or not at the top of the form. Then press SUBMIT. This will put your registration into the system and a payment screen will pop up.

## ***Payment Screen***

Please check the box at the top and enter either a Visa or Master Card (“Debit/Credit” Cards are not accepted by our cash handling system). Once submitted you will receive 2 emails – one is your receipt and the other is your confirmation email. It is possible that due to the speed that these two are sent that one could go into your spam or junk mail. Please check these if you are only seeing one email. If the emails do not arrive within 15 minutes please let the Registrar know.

Should there be any issue in processing your card you will receive an email about 30 minutes after submitting, inviting you to contact the Registrar for other ways to pay. Be aware that your seat is reserved for you during this time. If you need your unpaid registration cancelled, please contact the Registrar.

## **Trouble Shooting**

### ***The form will not submit for me – what could be wrong?***

Check that you clicked a box under the REGISTRATION/MEMBERSHIP STATUS. The next most common thing is that something is missing in your contact information. Scroll back up your form and look for some red print on it. That will tell you what is missing.

### ***I have received a message saying that I have already submitted a form but I haven't?***

If you have at some point started to fill out the form and did not finish and submit it, often this message will come up. You can enter through this pop up – it is cautionary. Should you have a doubt in your mind about what might be in our system for you, please contact the Registrar.

Janet Kasper, Registrar Quilt Canada 2023 - [quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com)  
1-877-672-8777 ext. 2 (Ontario)

### ***The system does not seem to be accepting my payment. What types of payment can I use?***

Our system accepts Visa and Mastercard only. It will not accept debit in any form (not the combined "Credit/debit" Card). If you need another form of payment - please contact the Registrar for instructions. Your form will be in our system marked unpaid at this point, no need to re-enter the form.

Janet Kasper, Registrar Quilt Canada 2023 [quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com)  
or 1-877-672-8777 ext. 2 (Ontario)

### ***Cancellation/Change Policies?***

To be considered for these policies you must contact the Registrar as quickly as possible:

Janet Kasper, Registrar 2023 email: [quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com) or  
Phone: 1-877-672-8777 ext. 2 (Ontario)

## **CANCELLATIONS, CHANGES, AND REFUNDS POLICY**

### **Registration Cancellation Policy**

- Cancellation up to April 7, 2023- 50% Refund
- Cancellation April 8 to May 7, 2023- 25% Refund
- Cancellation after May 7, 2023 - No Refund

No refunds on Entry Passes and Commemorative Pins

### **Registration Changes (Additions are free)**

You will be assessed a \$20.00 processing fee for each cancellation or change you make after you've registered. This does not apply to additions.

### ***Adding to your previous order?***

Please contact the Registrar to do the add to your existing form.  
Janet Kasper (Ontario), 1-877-672-8777 (ext. 2) or  
[quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com) )