



## WORKSHOP INFORMATION

### ***ON THE REGISTRATION FORM***

The layout of the Workshop/Demo/Lecture section of the Registration Form is as follows:

- Listed by the day of the week in order
- Then by the following types of classes
- Full Day Workshops – 8:30am to 4pm – lunch will be 1.5 hrs long
- Morning Workshops – 8:30 to 11:30am
- Morning Lectures – timing as indicated for 1.5 hours unless noted
- Afternoon Workshops – 1 to 4pm
- Afternoon Lectures – timing as indicated for 1.5 hours unless noted

The following have their own section below Workshop/Demo/Lecture Section

- Evening Lectures – 7:30 to 9pm
- National Juried Show (NJS) Tours – timing as indicated for approximately 45 minutes

*Sections will close to prevent conflicting registration as you progress through the form. To re-open unclick the conflict.*

### ***WORKSHOPS AND COMPLIMENTARY ENTRIES TO SHOW HALL***

FOR WORKSHOPS (full or half day) – Complimentary entry to the Show Hall is included (Entry Tickets will be distributed in your classroom). This Entry is only good for the person registered in the workshop and only for the day of that workshop.

- Show Hall hours - 9:30 to 6pm (Thursday and Friday), Saturday - 9:30 to 4pm.
- No Show Hall access included with Wednesday Workshops (Show Hall is closed).
- Note: 2 half day workshops will only provide one person entry for the day of the workshops.
- Complimentary Entry is NOT INCLUDED WITH ANY LECTURE or the ALL ACCESS DAYTIME LECTURE PASS.

### ***WORKSHOP PRICES***

All workshop prices are unique and can be found with their writeups on the website.

<https://canadianquilter.com/quilt-canada-2022-classes-and-lectures/>

### ***DISCOUNTED PRICING FOR MEMBERS***

The pricing that is shown on the Registration Form is the correct pricing. From March 15 - 7:30am PT until March 29 - 7:30am PT the Workshop Pricing will be showing as the discounted price. From March 29 10:30am PT until the Form Closes the pricing will show the Regular prices. Once the Early Bird closes on March 29 at 7:30am PT the discounted prices will not longer be available.

The types of members who can receive the Early Bird Discounted pricing are Individual, Professional and Shop (for one person only). Individuals who are members of a guild which is a CQA/ACC member guild are not considered CQA/ACC individual members.

## ***WAITING LISTS***

Yes, there are Waiting Lists for all Workshops. Due to Covid Restrictions there have been several of the class sizes that have had to be restricted. It is hoped that closer to June - restrictions might improve and allow us to move people in from the Wait Lists. Once the Wait List is emptied, we will re-open any workshops involved to further registration.

## ***SUPPLY LISTS***

These are linked to the Workshop Writeups online and will be posted in March.

<https://canadianquilter.com/quilt-canada-2022-classes-and-lectures/>

You will need to click on the photo to reach the supply list/writeup.

Check the online supply lists a week before the conference to ensure no last minute changes have been made.

- **Kit fees** will be collected at your class by your Classroom Angel. Exact change would be greatly appreciated.
- **Name Tags are not being provided this year.** There will be a digital name tag on the Confirmation Email (sent about 2 weeks prior to the event). Print the Digital Name Tag, cut it out and use a Name Tag Sleeve that you already have or make a creative Name Tag Holder.
- **Please bring the Supply List with you to class.**
- **NOTE:** *Personal sewing machines will not be allowed in the classrooms.* Machines are supplied by our generous sponsors.

## ***TIMING CONFLICTS***

Timing conflicts are your responsibility. We do everything we can to stop this from happening, however should you double book yourself, please contact the Registrar to assist in rectifying this.

**Please Note:** Instructors cannot be expected to catch people up who have left the workshop for significant periods of time.

The Registrar can fix your order within 48 hours if something went wrong (no fee). After this time the Cancellation/Change Policy does go into effect. Please check your First Confirmation Email immediately to ensure that it is as it should be with no conflicts.

## ***WORKSHOPS-AT-A-GLANCE***

This printable chart lists all offerings by day, time and Instructor. It is found under the "Workshops-at-a-Glance" Tab on the main website.

<https://canadianquilter.com/quilt-canada-2022/>

It is updated frequently regarding what is FULL. It has the names of the workshops, Instructors, times and class codes on it.

People use it as:

- To check for Full classes and what is open when you are deciding what to take.
- An aid to track their schedule at the show in real time (times on the schedule will be Pacific time). Take a yellow Highlight pen and highlight everything that you have registered for.

## ***NAME TAGS***

Digital Name tags will be sent to all Registrants early in June within the second Confirmation Email. Name Tags WILL NOT be provided at the show.

The second Confirmation Email, sent approximately 2 weeks prior to the start of the conference, will list your registered items and give additional important information. Included will be any updated or

recent information, the most recent list of what you have registered for, tickets that you might have purchased and your digital name tag.

This **Second Confirmation Email needs to be printed and taken to the show** to allow admittance to many things.

**NOTE:** The Digital Name Tag on the second email will contain the information that you shared under your contact information (names, city, province/state and country) on the Registration Form. Print the name tag, then cut it out and slip it into one of the plastic name tag sleeves that most of us have gathered over the years. Why not be creative with your name tag holder?

### ***LOCATION OF THE WORKSHOPS/LECTURES***

The Workshops and Lectures will be located in the East Building of the Vancouver Convention Centre on the Second Floor (Meeting Floor). There will be signs indicating specific rooms for each Workshop and Lecture in the Meeting Floor lobby.

**CONTACT THE REGISTRAR:** Janet Kasper (Ontario), [quiltcanadaregistrar@canadianquilter.com](mailto:quiltcanadaregistrar@canadianquilter.com) or 1-877-672-8777 ext 2

## **CANCELLATIONS, CHANGES, AND REFUNDS POLICY**

### **Registration Cancellation Policy**

- Cancellation up to April 15, 2022- 50% Refund
- Cancellation April 16 to May 15, 2022- 25% Refund
- Cancellation after May 15, 2022 - No Refund

No refunds on Entry Passes and Commemorative Pins

### **Registration Changes**

You will be assessed a \$20.00 processing fee for each cancellation or change you make after you've registered. This does not apply to additions.

Note: If the conference is cancelled by CQA/ACC due to the Covid-19 pandemic full refunds will be issued.

### ***LOCATION AND HOURS OF REGISTRATION BOOTH***

The Registration Booth will be located in the Lobby of the Meeting Level (second level). This is where the workshops are located.

#### **Registration Booth Hours**

Wednesday - 4 to 7pm

Thursday - 7:30am to 4:30pm

Friday - 8am to 4pm

Saturday - 8:00am to noon